

SOLE SOURCE PROCUREMENT REQUEST

Please complete and email to: vip@azdoa.gov

Entire document MUST be completed	
Section 1	
Requesting Agency: Arizona Department of Health Services	
Vendor: Oasis Publicationd	Estimated Cost: \$121,968.00
Section 2	
Brief description of materials or services: "Hop-A-Lots First Steps to Fitness" is part of an educational series of books promoting nutrition and fitness.	
Section 3	
Briefly describe why this procurement is Sole Source and why there is only a single source available: The Family Meals books developed by Dianne Warren are needed to help teach our "Fit WIC" classes in the Local WIC agencies. These are part of the lesson plans on nutrition and physical activity for two to five year old WIC participants. The nutrition education classes conducted for "Fit WIC" include promotion of physical activity or play for these children. The books help the educators to encourage children and their parents to enjoy family meals, good nutrition and good health. Oasis Publications is the Sole Source of these books. In accordance with ARS 41-2536, R2-7-E301, it is impractical to compete for this purchase.	
Duration of this Sole Source procurement: One year	
Briefly describe the efforts made to seek other sources: As these books are authored and published by Dianne Warren, through Oasis Publications, it is the sole provider of the product. The Sole Source letter from the vendor is attached.	

Send comments to the following individual:

Requesting Agency Contact Information	
Procurement Officer: Pam Giroux	
Phone Number: 602-542-2944	Email Address: girouxp@azdhs.gov

State Procurement Website Posting Information	
R2- 7-E301 requires the State Procurement Administrator shall post the request on the State Procurement Office website and invite comments on the Sole Source request for five working days.	
Date Posted:	Date Closed: